

# NORTH VALLEYS CITIZEN ADVISORY BOARD



**DRAFT:** Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the regular meeting of the North Valleys Citizen Advisory Board held December 9, 2013, at the North Valleys Community Building, at the North Valleys Regional Park, 8085 Silver Lake Road, Reno, Nevada

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE** – The meeting was called to order at 6:32 p.m. by, Francine Donshick, Chair. Francine Donshick led the Pledge of Allegiance.

2. **MEMBERS PRESENT** – Eric Arentz, At-Large, Judi Caron, At-Large, Robert Conrad, At-Large, Francine Donshick, At-Large, Chair, Jean Harris, At-Large, Second Alternate, Ray Lake, At-Large, Jennifer, Lumsden, At-Large, Frank Schenk, At-Large, and Robert Tangren, At-large arrived at 6:44 p.m.

**MEMBERS ABSENT** - Clayton "Vern" Griffith, First Alternate and Bonnie Klud, Second Alternate.

3.\* **PUBLIC COMMENT**

- Francine Donshick reopened public comment to hear from TMFPD representatives.
- Amy Ray, TMFPD urged citizens to subscribe to AlertID for information regarding emergencies in the neighborhood. Chief Charlie Moore, TMFPD and the crew from Station 13 was in attendance. Washoe County Code Red is an application on phones and on-line. Ms. Ray provided safety information and urged citizens to properly dispose of ashes. Citizens are urged to keep smoke detectors maintained. Help with smoke detectors is available through the fire department upon request.
- Francine Donshick asked for further public comment and hearing none, closed this agenda item.

4. **APPROVAL OF THE AGENDA FOR THE REGULAR MEETING OF NOVEMBER 9, 2013.** – Judi Caron moved to approve the December 9, 2013 agenda as posted. Frank Schenk seconded the motion. The motion carried unanimously.

5. **ELECTION OF OFFICERS** – Elections were held to elect a Vice Chair for the 2013 – 2014 term of office. **MOTION:** Judi Caron moved to elect Eric Arentz Vice Chair. Robert Conrad seconded the motion. The motion carried unanimously. Francine Donshick was appointed by Commissioner Weber to serve as Chair for the 2013 – 2014 term of office.

6.\* **PUBLIC OFFICIAL REPORTS m**

Washoe County Commissioner Bonnie Weber provided updated information on discussions and actions by the Board of County Commissioners (BCC). Commissioner Weber thanked the CAB members for volunteering to serve on the CAB. Commissioner Weber thanked everyone for serving on the CAB and also introduced Sarah Chvilicek, past Chair who is now serving on the Washoe County Planning Commission. Commissioner Weber reported that Sarah Tone, Liaison will hold a chairman meeting in January and all CAB members are urged to attend. Commissioner Weber reported that Sun Valley will not have a CAB at this time. Residents will be sent a newsletter quarterly. Copies of the Washoe County Guide to Services will be available to all CAB members. The Board of County Commissioners will hold their last meeting of 2013 on December 17, 2013. Assistant County Manager, John Berkish will be retiring and John Slaughter has been named the new County Manager. Following her presentation, Commissioner Weber was available to address questions and concerns from the CAB and audience. Contact Commissioner Weber at (775) 328-2005. (This item was for information only and no action was taken by the CAB).

7. \* **PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES**

**A.\* Washoe County Sheriff's Department (WCSD)** – Lieutenant Jeff Clark, Washoe County Sheriff's Department was available to address public safety questions and concerns. Lt. Clark discussed the Area Crime Evaluation System that targets areas where there is a greater amount of crime. Citizens are reminded to keep their vehicles locked and valuables out sight especially during the holiday shopping season. Lt. Clark discussed the AlertID program and urged citizens to sign up to receive law enforcement information. Call the Sheriff's Department for non-emergency issues at 775-785-4228. (This item was for information only and no action was taken by the CAB).

**Comments and Concerns**

- In response to questions raised, Lt. Clark urged citizens to sign up for AlertID. The Sheriff's Department is also encouraging forming Neighborhood Watch programs in their neighborhoods.
- Patricia Arentz asked if the Sheriff's Department has heard of burglaries in Cold Springs neighborhoods. Lt. Clark stated that door to door solicitors need to be registered with the Sheriff's Department.
- In response to questions raised, Lt. Clark stated that theft of gas from vehicles has not been reported in the North Valleys.
- In response to questions raised, Lt. Clark urged citizens to go on-line to Washoesheriff.com. to view maps of congested areas.

- Judi Caron asked for contact information to find out about incidents in one's neighborhood. Lt. Clark stated that citizens can call dispatch or dial 911 to report illegal or suspicious activity.

**8.\* Regional Transportation Commission (RTC) Report on Safety Issues on Lemmon Drive** – Julie Masterpool, P.E., RTC Senior Engineer provided information on traffic safety on Lemmon Drive. Ms. Masterpool stated that they are reviewing accidents and fatalities that have occurred in the Lemmon Drive area. Clara Lawson Washoe County Community Services discussed the department's review of safety issues in the Lemmon Drive area. Ms. Lawson provided safety reflectors for pedestrians to be seen at night. The reflectors are available from Nevada Department of Transportation (NDOT). Following her presentation, Ms. Masterpool was available to address questions and concerns from the audience and CAB. Contact Ms. Masterpool at (775)-335-1897; fax: (775)-348-0170 [jmasterpool@rtcwashoe.com](mailto:jmasterpool@rtcwashoe.com) (This item was for information only and no action was taken by the CAB).

**Comments and Concerns**

- Commissioner Weber encouraged residents in the North Valleys area to attend the NVCAB for updated information on safety and other issues.

**9.\* North Valleys Regional Park Report** - Al Rogers, Community Services Department/Division Director -Projects and Programs provided a brief history of the North Valleys Regional Park and how Washoe County has developed the park through various funding sources over the past years. It will include the current status of Phase IV (Splash Park), and the scope and timeline for Phase V. For more information contact Mr. Rogers by email at [arogers@washoecounty.us](mailto:arogers@washoecounty.us) . (This item was for information only and no action was taken by the CAB).

**Comments and Concerns**

- In response to questions raised, Mr. Rogers reported that excavated materials from the water park may be used on playing fields or exported from the site.
- Mr. Rogers reported that the Dog Park would be build only if the resources are available.
- Commissioner Weber urged including the Dog Park in the plans.
- Mr. Rogers stated that they are looking at planning for a restroom if funding is available or if users of the ball fields can assist with the funding.
- Commissioner Weber stated concern that some projects in other commission districts are being build and she would like to have the North Valleys projects completed.
- Mr. Rogers stated that it is in the plan to install a restroom.
- Mr. Rogers reported that they are in Phase V for build out. Currently a library has not been included in the plan.
- Patricia Arentz asked if the maintenance area could be relocated to a less visible location. Mr. Rogers stated that they are open to ideas.

**10.\* Airport Authority Report** – Mike Dikun, Manager, Reno-Stead Airport was unable to attend this meeting. Contact Mr. Dikun at (775) 328-6570. (This item was for information only and no action was taken by the CAB).

**Comments and Concerns**

- Sarah Chvilicek stated concern about recent helicopter activity at the airport.
- Frank Schenk asked if there will be funding for the Air Races.
- Liz Howe asked if the new facility would hold the grand opening on Thursday December 19, 2013.

**11.\*Sierra Nevada Job Corps** - Mark Huntley, Liaison provided information on Sierra Nevada Job Corps. Mr. Huntley reported on activities of the students at the Corps. Mr. Huntley urged everyone to contact him with questions and comments. Mr. Huntley encouraged everyone to take a tour of the facility. Following his presentation, Mr. Huntley was available to address questions and concerns from the audience and CAB. For more information please contact Mr. Huntley at (775) 789-0803 email at [huntley.mark@jobcorps.org](mailto:huntley.mark@jobcorps.org). (This item was for information only and no action was taken by the CAB).

**Comments and Concerns**

- In response to questions raised, Mr. Huntley stated that the unsightly property adjacent to the facility is owned by the University of Nevada Reno/

**12.\*Radon Education Program** – Susan Howe, Program Director and Jamie Roice-Gomes, M.A. Radon Education Coordinator provided information on the Nevada Radon Education Program. Packets of Radon information was available for members of the board and audience. Ms. Roice-Gomes cautioned that every dwelling has the potential for Radon accumulation. Radon test kits are available upon request. They will be making public presentations throughout the local area. Contact Ms. Howe at (775)-784-4848 or [robertss@unce.unr.edu](mailto:robertss@unce.unr.edu) or Ms. Roice-Gomes at 775 335-0252 and [roicej@unce.unr.edu](mailto:roicej@unce.unr.edu) . (This item was for information only and no action was taken by the CAB).The Radon Hotline is 1-888-radon10.

**13.\*UPDATE ON CITIZEN ADVISORY BOARD PROGRAM** – Sarah Tone, County Liaison was unable to attend this meeting. Contact at (775) 328-2721 or via email at [stone@washoecounty.us](mailto:stone@washoecounty.us) (This item was for information only and no action was taken by the CAB).

**Comments and Concerns**

- Questions were raised regarding items on future agendas.
- Judi Caron asked for the information packets pertaining to Open Meeting Law.

**14.\*CHAIRMAN/BOARD MEMBER ITEMS**

- Francine Donshick announced that the next NVCAB meeting will be in February. Nevada Department of Transportation will be asked to bring information back to the CAB when the audit is completed.
- Ms Donshick asked members of the CAB for agenda items that they would like on the next agenda.

**15.\*PUBLIC COMMENT**

- Francine Donshick asked for public comment and hearing none, closed this agenda item.

**16. ADJOURNMENT – MOTION:** Judy Caron moved to adjourn the meeting at 7:30 p.m. Robert Conrad seconded the motion. The motion carried unanimously.

Portions of the meeting were video taped by Barry Bouchard, NorthValleys.org.

Respectfully Submitted By: Allayne Donnelly-Everett, Recording Secretary

Attendance – 10 CAB members, Commissioner Bonnie Weber, 1 Sheriff's Department Representative, 5 members of the TMFPD, 12 members of the audience and two Administrative Recorder representatives.